

Consultants Update

COVID-19

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Discussion Topics

- Face Mask/Covering Safety Practice
- Internet Extortion
- Business Continuity - Stage 4

Face Mask / Cover Safety Practice

Insert Company LOGO

Company Name

Street Address

City, State Zip

(xxx)xxx-xxxx

GAWDA Sample Safety Practice:
Face Mask / Covering Use During a Pandemic

Insert Company Name is committed to providing a safe and healthful work environment for our entire staff. In pursuit of this endeavor, the safety practice of Face Covering Use During a Pandemic is provided to eliminate or minimize occupational exposure to airborne particles. The cloth face coverings recommended are not surgical masks or N-95 respirators.

Face Mask / Cover Safety Practice

Definitions:

Face Mask/ Covering - are simple cloth face coverings used to slow the spread of a virus and help people who may have the virus and do not know it from transmitting it to others. It is constructed from multi-layered pieces of cloth covering that fit snugly over the mouth and nose of a person and is secured with ties, ear loops or pulls over the head. The covering allows for unrestricted breathing and is machine washable

Respirator - An appliance fitting over the mouth and nose, used for the purpose of excluding dust, smoke, or other irritants, or of otherwise altering the air before it enters the respiratory passages

Face Mask / Cover Safety Practice

Procedures:

As of April 21, 2020, the CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain, especially in areas of significant community-based transmission.

Face masks are required at work:

- When social distancing of +6 feet cannot be maintained
- When attending to any customer at their location
- When attending to any customer at our facility
- When working in conjunction with another employee

Face Mask / Cover Safety Practice

Face Mask application:

1. Clean hands with alcohol-based disinfectant or wash with soap and water for 20 seconds
2. Place the Face mask over the mouth and nose and secure with ties/bands.
3. Check to ensure no gaps exist between your face and the mask
4. Avoid touching the mask while it's in place. If you do touch the mask, disinfect hands, see step 1.

Removing the Face Mask:

1. Unfasten the ties/bands and remove the mask, taking care not to touch the inside of the mask.
2. Place mask in a paper bag for 72 hours or launder prior to next use
3. Wash hands with soap and water for 20 seconds or use alcohol based hand sanitizer.

Face Mask / Cover Safety Practice

References:

Coronavirus Disease 2019 (COVID-19). (2020, April 13). Retrieved April 21, 2020, from <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

When and how to use masks. (n.d.). Retrieved April 21, 2020, from <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public/when-and-how-to-use-masks>



CISA
CYBER+INFRASTRUCTURE





Public Service Announcement

FEDERAL BUREAU OF INVESTIGATION



April 20, 2020

Alert Number
I-042020-PSA

Questions regarding this PSA
should be directed to your local
FBI Field Office.

Local Field Office Locations:
www.fbi.gov/contact-us/field

ONLINE EXTORTION SCAMS INCREASING DURING THE COVID-19 CRISIS

The Internet Crime Complaint Center (IC3) has seen an increase in reports of online extortion scams during the current "stay-at-home" orders due to the COVID-19 crisis. Because large swaths of the population are staying at home and likely using the computer more than usual, scammers may use this opportunity to find new victims and pressure them into sending money. The scammers are sending e-mails threatening to release sexually explicit photos or personally compromising videos to the individual's contacts if they do not pay. While there are many variations of these online extortion attempts, they often share certain commonalities.

Stage 4 Edits

Stage 4: Distributor Employees w/ CoronaVirus

Facilities - Consider closing retail stores – or significantly limiting access using phone/electronic ordering and designated pick-up areas.

Employees - Pre-screen the employee's temperature and assess symptoms prior to them starting work. Ideally, temperature checks should happen before the individual enters the facility. Document results.

Employees - Wear a Mask: The employee should wear a face mask at all times while in the workplace for 14 days after last exposure. Employers can issue facemasks or can approve employees' supplied cloth face coverings in the event of shortages.

Employees - Social Distance: The employee should maintain 6 feet and practice social distancing as work duties permit in the workplace.

Facilities - Disinfect and Clean work spaces: Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment routinely.

Attachment Links

*GAWDA Sample Safety Practice:
Face Mask / Covering Use During a Pandemic*

ONLINE EXTORTION SCAMS INCREASING DURING THE COVID-19 CRISIS

Contact Info

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